

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on October 2, 2019 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated October 2, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

None

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – September 18, 2019
[05 01 Meeting Minutes 2019 September 18](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated September 18, 2019 be adopted as printed.

2. Southwest Middlesex Council Special Meeting Minutes – September 23, 2019
[05 02 Meeting Minutes 2019 September 23](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the special meeting of Council dated September 23, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

Vouchers for September 12 to 25, 2019 to be presented

[07](#)

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$1,517,139.42 be received.

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire

None

b. Administration

None

c. Building

None

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment](#)

#2019-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll #3906-000-050-12100-0000 by \$2,216 in accordance with MPAC's recommendation.

2. SWM Property Review

[09 d 02 Property Review](#)

#2019-

Moved by _____

Seconded by _____

THAT council declare the following properties surplus to the needs of the municipality:

- 39-06-001-080-07400 – Old Glencoe Surface Dump

- 39-06-001-020-01000 – Old Newbury/Mosa Dump
- 39-06-001-020-02201 – Mosa Woodlot
- 39-06-001-080-03600 – Mosa Woodlot
- 39-06-001-080-03700 – Mosa Woodlot
- 39-06-008-020-50000 – Vacant Lot South Street
- 39-06-008-020-51400 – Vacant Lot South Street

OR THAT council direct staff to hire a contractor to manage the woodlots and declare the following properties surplus to the needs of the municipality:

- 39-06-001-080-07400 – Old Glencoe Surface Dump
- 39-06-001-020-01000 – Old Newbury/Mosa Dump
- 39-06-008-020-50000 – Vacant Lot South Street
- 39-06-008-020-51400 – Vacant Lot South Street

AND THAT council direct staff to engage a realtor for the sale of all surplus properties.

3. Council Grants Policy
[09 d 03 Council Grants Policy](#)

#2019-
 Moved by _____

Seconded by _____

THAT Council approve the Council Grants Policy and authorize usage of the Council Grants Application form and the Reduction in Fees Application form for the 2020 budget year.

e. Facilities and Recreation

1. Wardsville Fire Station Parking and Drainage
[09 e 01 Wardsville Fire Hall Parking](#)

#2019-
 Moved by _____

Seconded by _____

THAT Council approve dividing the Wardsville Fire Station Parking & Drainage project into two parts, with Part A being completed this year (which includes the new parking area on the southeast side of the station).

AND

THAT Part B of this project be included in the 2020 budget planning.

2. Main Street Revitalization Funds
[09 e 02 Main Street Revitalization Funds](#)

#2019-
 Moved by _____

Seconded by _____

THAT Council approves staff proceeding with using \$1,765.76 of the Main Street Revitalization funding towards upgrading the light bulbs on the existing decorative Christmas pole lights;

AND

THAT Council receives the below information regarding the quantities and placement of benches and garbage cans purchased with Main Street Revitalization funding.

f. Public Works

1. Appointment of Engineer – Chittam and Government 5 and 6 Drain
[09 f 01 PW Report To Council - Chittam and Gov 5_6 Drain Appointment of Engineer](#)

#2019-

Moved by _____

Seconded by _____

THAT council appoint Spriet Engineering under Section 78 of the Act to produce a report on Chittam and Government 5 and 6 Drain based on the request received in May, 2019.

2. Appointment of Engineer – Br A of the Eichenberger Drain
[09 f 02 PW Report To Council - Eichenberger Drain Appointment of Engineer](#)

#2019-

Moved by _____

Seconded by _____

THAT council appoint Spriet Engineering under Sections 4 and 78 of the Act to produce a report on Branch A of the Eichenberger Drain based on the requests received in June, 2019.

3. Pavement Rehabilitation
[09 f 03 Pavement Rehabilitation](#)

#2019-

Moved by _____

Seconded by _____

THAT council approves the quote as provided by Middlesex Paving in the amount of \$32,495 (HST not included) for the rehabilitation of the roadway at the corner of Currie and Symes street in Glencoe, and the repair of the roadway and curb on Victoria Street in Glencoe, and the rehabilitation of the public transitions on Simpson Road.

AND THAT

The Water Reserve pay for the road repairs at Currie and Symes and Victoria Streets in the amount of \$23,295

AND THAT

The 2019 Tar & Chip road resurfacing project cover the cost \$9200 for the rehabilitation of two (2) driveway transitions on Simpson road.

10. REPORTS OF COMMITTEES

None

11. UNFINISHED BUSINESS

From September 18, 2019 Council Meeting:

REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority June 27, 2019 Meeting Minutes

[11 01 LTVCA Meeting Minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019 are received.

2. Economic Development Committee – May 31, 2019

[11 02 Ec Dev Minutes May 31 2019](#)

#2019-

Moved by _____

Seconded by _____

THAT the Southwest Middlesex Economic Development Committee meeting minutes dated May 31, 2019 are received.

INFORMATION CORRESPONDENCE

3. Second Annual Memorial Tree Dedication Service – Big Bend Conservation Area

[11 03 memorial Dedication Service](#)

4. Canadian Union of Postal Workers letter concerning the future of Canada Post

[11 04](#)

5. Ombudsman Ontario Newsletter

[11 05 OmbudsmanNewsletter](#)

6. Resolution Township of McKellar – Municipal Amalgamation

[11 06 Hon Doug Ford August 28 2019](#)

7. Resolution City of Kitchener – single use disposable wipes

[11 07 Kitchener Resolution 1](#)

8. Resolution City of Kitchener – producer requirements for packaging

[11 08 Kitchener Resolution 2](#)

9. Resolution Township of Larder Lake – electronic delegation with provincial ministers

[11 09 LarderLakeResolution electronic delegation](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items from the September 18, 2019 council meeting are received and filed.

12. INFORMATION CORRESPONDENCE

1. Glencoe and District Historical Society – Fall Newsletter
[12 01 GandDHS Newsletter](#)
2. SCRCA Conservation Update newsletter – September 2019
[12 02 SCRCA Conservation Update - September 2019](#)
3. Rail Safety Week 2019 – A shared responsibility
[12 03 Rail Safety Week kick-off](#)
4. Proposed changes to the Aggregate Resource Act
[12 04 Aggregate Resources Act](#)
5. Aggregate Ontario Summit – Zorra Township – November 5, 2019
[12 05 Aggregate Ontario letter to Thames Centre copy](#)
6. Mayor Brian Ropp explains the staffing needs of the municipality
[12 06 Mark McGill Article](#)
7. Town of Newmarket resolution – More Homes, More Choices Act, 2019 – Bill 108 Proposed Regulations
[12 07 Sept 9 Newmarket Council Letter Bill 108](#)
8. Zorra Township resolution – UTRCA
[12 08 Zorra Resolution Conservation Authorities](#)
9. Hasting Highlands resolution – Mandatory Septic System Reports
[12 09 Hastings Highlands Resolution Septic Reports](#)
10. Ministry of Municipal Affairs and Housing – Building Code Services Transformation
[12 10 BuildCode Signed Minister Response EN](#)
11. St. Clair Region Conservation Authority – City of Sarnia’s referral of the Township of Bonnechere Valley’s request for removal of changes to Section 2(2) of the Fisheries Act
[12 11 Bonnechere Valley Resolution](#)
12. Township of North Glengarry resolution concerning the Pupil Accommodation Review Guideline (PARG)
[12 12 PARG](#)
13. Ontario Chamber of Commerce Releases Report on Economic Development
[12 13 OntarioChamberOfCommerce Economic Development](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- October 2, 2019 – 4:30 p.m. – Special Council Meeting (South Street Phase Two Redline Amendment Public Meeting)
- October 16, 2019 – 7:00 p.m. – Council Meeting

- October 23, 2019 – 7:00 p.m. – Planning/Council Meeting

15. CLOSED SESSION (Committee of the Whole)

#2019-

Moved by _____

Seconded by _____

THAT Council go into closed session, at ____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

- Union Negotiations
- Switzer and McLean-Switzer Drain

#2019-

Moved by _____

Seconded by _____

THAT Council return to open session at ____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2019/082 - third reading

[16 01 ZoningAmndmt 21495ThamesRd Fennell](#)

Being a by-law to change the zoning of the subject lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone and to the Agricultural (A2) Zone (21495 Thames Road)

2. By-law No. 2019/

[16 02 Livestock Investigator](#)

Being a by-law to appoint one or more persons to investigate injury or death to livestock and/or poultry caused by wildlife

3. By-law No. 2019/
[16 03 Confirming Bylaw October 2](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (October 2, 2019 – Afternoon Session)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.